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AGRAHAYANA- 12]

TUESDAY, DECEMBER 03, 2013

[SAKA 1935

PART I - Orders and Notifications by the Governor of West Bengal. the High Court. Government Treasury, etc.

GOVERNMENT OF WEST BENGAL

School Education Department

Administrative Branch

NOTIFICATION

No.162-JS/ES/ADM/10M-43/2013 — 22nd November, 2013 - In exercise of the power conferred by the sub-section (2) of section 3 of the West Bengal Right to Public Services Act, 2013, the Governor is pleased hereby to notify the Public Authority, services to be rendered, Designated Officer, Appellate Officer, Reviewing Officer and stipulated time limit for service under the Government in School Education Department as per following schedule :

SCHEDULE

Name of the Public Authority	Services	Designated Officer	Stipulated time limit of providing the service	Appellate Officer	Reviewing Officer
WBBSE/ WBCHE	Duplicate Marksheet/ Admit Card/Certificate (Secondary/HS)	Dy.Secy (WBBSE/ WBCHSE)	15 days	Secretary (WBBSE/ WBCHSE)	Administrator or/ President (WBBSE/ WBCHSE)
WBBSE/ WBCHE	Correction of Marksheet/ Admit Card/Certificate (Secondary/HS)	Dy. Secy (WBBSE/ WBCHSE)	30 days	Secretary (WBBSE/ WBCHSE)	Administrator or/ President (WBBSE/ WBCHSE)

Name of the Public Authority	Services	Designated Officer	Stipulated time limit of providing the	Appellate Officer	Reviewing Officer
WBBSE/ WBCHE	Migration Certificate (Secondary / HS)	Dy.Secy. (WBBSE/ WBCHSE)	15 days	Secretary (WBBSE/ WBCHSE)	Administrator or/ President (WBBSE WBCHSE)
Directorate of School Education	Admission(Primary/ Secondary) (Guardian or student may apply for admission and concerned District Inspector of Schools will arrange for admission in any neighbourhood school within one k.m./two k.m. from the residence of the student as per RTE norm)	District Inspector of School (Primary Education/ Secondary Education)	30 days	Deputy Director of School Education	Joint Director of School Education
Directorate of School Education	Inspection and DLIT report regarding recognition/NOC of School	District Inspector of Schools (Primary Education/ Secondary Education)	45 days for preliminary hearing of the applicant, 60 days for District Level Inspection Team(DLIT) to submit report to Commissioner of School Education	Commissioner of School Education	Head of the Department

(Abbreviations: WBBSE-West Bengal Board of Secondary Education, WBCHSE-West Bengal Council of Higher Secondary Education)

By order of the Governor,

Sd/-

Arnab Roy

Secretary to the Government of West Bengal