

**GOVERNMENT OF WEST BENGAL**  
**Department of Power & Non-Conventional Energy Sources**

**NOTIFICATION**

No 809 –PO/O/C-IV/1E-132/13

Kolkata, the 17<sup>th</sup> December, 2013

In exercise of the powers conferred by sub-section (2) of section 3 of the West Bengal Right to Public Services Act, 2013, the Governor is pleased hereby to notify the services along with the stipulated time limit for rendering the services, the Designated Officer responsible for providing the services, the Appellate Officer and the Reviewing Officer as follows :-

Sl no	Services	Stipulated time limit for providing the services	Designated Officer	Appellate Officer	Reviewing Officer
1	Issue of licence to electrical contractors	90 days from the date of receipt of complete application	Electrical Inspector / Deputy Chief Electrical Inspector & Secretary, W.B. Licensing Board(Electrical)	Joint Chief Electrical Inspector	Chief Electrical Inspector
2	Renewal of the licence to electrical contractors	15 days from the date of receipt of complete application	Same as above	Same as above	Same as above
3	Issue of electrical supervisor's certificate of competency (SCC)	180 days from the date of receipt of complete application	Same as above	Same as above	Same as above
4	Endorsement of further competency in subsequent parts of the SCC issued as above.	15 days from the date of receipt of complete application	Same as above	Same as above	Same as above
5	Renewal of SCC	15 days from the date of receipt of complete application	Same as above	Same as above	Same as above
6	Issue of electrical workman's permit	365 days from the date of receipt of complete application	Same as above	Same as above	Same as above
7	Endorsement of further works in subsequent parts of the electrical workman's permit issued as above.	15 days from the date of receipt of complete application	Same as above	Same as above	Same as above
8.	Renewal of electrical workman's permit	15 days from the date of receipt of complete application	Same as above	Same as above	Same as above

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Sl no	Services	Stipulated time limit for providing the services	Designated Officer	Appellate Officer	Reviewing Officer
9.	Grant of certificate of authorization to work as lift attendant.				
a.	Fixing date of examination	60 days from the date of receipt of complete application	Dy. Chief Electrical Inspector(Dy. CEI)/ Electrical Inspector(EI) & Member-Secretary, WB Lift Committee	Jt. Chief Electrical Inspector (Jt. CEI)	Chief Electrical Inspector (CEI)
b.	Issue of certificate of authorization to work as lift attendant	30 days from the date of examination.	Same as above	Same as above	Same as above
c.	Renewal of the authorization certificate	15 days from the date of receipt of complete application	Same as above	Same as above	Same as above
10	Issue of certificate of registration of person or firm for maintenance of lift:				
a.	Fixing date of interview	30 days from the date of receipt of complete application.	Same as above	Same as above	Same as above
b.	Issue of the certificate of registration	15 days from the date of interview.	Same as above	Same as above	Same as above
c.	Renewal of certificate of registration	15 days from the date of receipt of complete application	Same as above	Same as above	Same as above
11.	Inspection and approval of H. V. Installation	15 days for South Bengal and 21 days for North Bengal Districts from the date of receipt of complete application.	CEI/Jt. CEI/ Dy.CEI/EI (as per different areas allocated to them)	Joint Secretary, Department of Power & Non-conventional Energy Sources appointed as per Section 162(2) of the Electricity Act, 2003.	-
12.	Issue of permission to erect a lift/escalator (Form-A)	21 days from the date of receipt of complete application	Jt. CEI/ Dy.CEI/EI (as per different areas allocated to them)	Joint Secretary, Department of Power & Non-conventional Energy Sources appointed as per Section 19(1) of the W.B. Lifts & Escalators Act, 1955	-

Sl no	Services	Stipulated time limit for providing the services	Designated Officer	Appellate Officer	Reviewing Officer
13.	Issue of licence to work a lift/escalator	30 days from the date of receipt of complete application in Form-B.	Jt. CEI/ Dy. CEI/EI (as per different areas allocated to them)	Joint Secretary, Department of Power & Non-conventional Energy Sources appointed u/s 19(1) of the W.B. Lifts & Escalators Act, 1955.	-
14.	Renewal of the licence to work a lift/escalator	15 days from the date of receipt of complete application.	Same as above	Same as above	-
15.	Testing and calibration of KWH meter (accuracy class - 0.5)	15 days from the date of receipt of complete application	Dy. CEI/EI (in charge of the testing laboratory)	Jt. Secretary of this Department appointed by the Government u/s 162(2) of the Electricity Act 2003.	-

2. In respect of services mentioned in Serial number 11 to 15, there is already statutory provision for designate authorities upto Appellate Authority in the Electricity Act 2003/ W.B. Lifts & Escalators Act, 1955 and there is no provision for Reviewing Authority therein. If there is any amendment in those Acts & Regulations in future as to various designated authorities, or the time limit for providing services, the same will be applied *ipso facto* to the provisions in this Notification relating to the said services.

3. No service mentioned in this Notification will be subject to any service tax since the services provided are in the nature of statutory obligations which are to be fulfilled in accordance with the Electricity Act 2003, W.B. Lifts & Escalators Act, 1955 and the Rules & Regulations made thereunder.

4. CEI / Jt. CEI/ Dy. CEI / EI mentioned in this Notification are posted in the Directorate of Electricity at 11, Netaji Subhas Road, Kolkata - 700001.

This notification shall come into force on the date of publication in the official Gazette.

By order of the Governor,

SD/-

[Gopal Krishna]

Additional Chief Secretary to the Government of West Bengal